



## Humanimal Trust Volunteer Ambassador Coordinator - Scotland

### Role Description

**Reports to:** Development Manager

### Purpose

We want a world where both humans and animals have better opportunities to benefit from medical progress because vets, doctors and researchers routinely collaborate and share – this is One Medicine.

We drive collaboration between vets, doctors and researchers so that humans and animals benefit from medical progress, but not at the expense of an animal's life.

### Main Role Activities

- Act as a Volunteer Speaker Ambassador
- Assist in recruiting and supporting the activities of other Humanimal Trust Ambassadors and supporters in Scotland
- Assist the team in promoting the availability of Humanimal Trust talks in Scotland
- Research opportunities for Humanimal Trust Speaker Ambassadors to give talks by identifying relevant community groups in areas where there is an Ambassador available
- Support the training and induction of Volunteer Speaker Ambassadors
- Consider options to promote talks in relevant areas and contribute ideas, i.e. the use of free-ads, options for posters to display, etc.
- Regular communication with the Humanimal office team regarding Trust activity and development opportunities in Scotland

### Desired Skills and Attributes

- A desire to make a positive difference to the world
- Have empathy, enthusiasm and understanding of the objectives of Humanimal Trust
- Experience of as well as confidence and enjoyment in meeting and presenting to a variety of people and to varied group sizes (these can be anything up to several hundred people or as small as a handful of individuals)
- Confidence in communicating/liasing with volunteers and community groups to make arrangements for charity activity, volunteer Ambassador training, and community talks
- Ability and willingness to travel agreed reasonable distances when needed
- Flexible availability to enable attendance at community group meetings and communicate/meet with Volunteer Ambassadors
- Enjoy working as part of a friendly and close knit team

- Strong and effective communication skills
- Good computer skills, particularly email and PowerPoint use

### **Timeframe**

- Community Groups usually meet during the week in the afternoon or evening so talks would be given during these times depending on Ambassador availability
- Volunteer Speaker Ambassador inductions will usually take place over a weekend moving forward – some availability would be needed from the Coordinator to attend and/or run inductions on prior agreed dates in conjunction with the office team as the Ambassador team in Scotland grows
- As a guide the Trust would aim for Ambassador Speakers to deliver at least one talk per month as they become established in their chosen area

### **Location**

This is a community based role. The Volunteer Ambassador Coordinator - Scotland can decide where they are based within Scotland (perhaps home or work area, or both) and how far they are happy to travel to give talks and potentially meet with other Ambassadors.

### **Support**

- Full induction into Humanimal Trust including training on talk delivery as part of the Ambassador Speaker toolkit, as well as appropriate Humanimal Trust policies
- Scripts, presentations, leaflets, donation pot and screen/data projector equipment as needed
- Support from the office team in approaching relevant groups in the chosen geographic area (email introduction, possible advertising in WI listings etc.) and in training/inductions for volunteer Speaker Ambassadors
- Ongoing support in liaising with and supporting the activity of Volunteer Speaker Ambassadors and supporters in Scotland

### **Additional Information**

- Humanimal Trust Ambassadors need to be at least 18 years of age
- If using own transport, Ambassadors will need to ensure that any motor insurance policies cover using your vehicle for voluntary activity
- Pre agreed reasonable out of pocket expenses, including travel, will be paid according to Humanimal Trust's Expenses Policy